

SECRET

IG'S SURVEY OF THE OFFICE OF MEDICAL SERVICES

July 1968

✓ Recommendation No. 1

It is recommended that the Deputy Director for Support:



✓ Recommendation No. 2

It is recommended that the Deputy Director for Support, in coordination with the Deputy Director for Science and Technology, develop a procedure which will enable the Director of Medical Services to participate in the selection of Air Force medical personnel detailed to the Office of Special Activities or other offices of the DD/S&T. ✓

✓ Recommendation No. 3

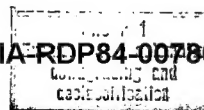
It is recommended that the Deputy Director for Support instruct the Director of Medical Services:

a. To develop procedures to determine and to notify Type A contract doctors the plans for their continued employment by the Agency one year before the expiration of their contract. ✓

b. To establish, in consultation with the Director of Training, a program of orientation training for all doctors entering on full-time duty with the Agency as well as appropriate orientation for those doctors returning from an overseas assignment for duty in headquarters. ✓

c. To seek the assistance of the Director of Personnel in reviewing all existing contracts with professional medical personnel and in establishing, insofar as possible, uniform contracting procedures. ✓

SECRET



SECRET

✓ Recommendation No. 4

It is recommended that the Director of Medical Services have Panel C review the current assignments of medical technicians and medical service officers, arrange for those who have been in the same positions for long periods to be consulted as to their career desires, and insofar as possible accommodate those who wish other assignments. ✓

✓ Recommendation No. 5

It is recommended that the Deputy Director for Support direct the Director of Medical Services:

- a. To request the Director of Personnel to furnish a personnel specialist to fill the position of Personnel Officer.
- b. To request the Director of Finance to furnish a finance specialist to fill the position responsible for the financial administration of the Office of Medical Services.
- c. Or, to investigate the possibility of obtaining the services of a support officer, who has experience and training in both the personnel and finance fields, and of combining the responsibilities in one position.

DEFER -  
SEPARATE  
REVIEW  
TIME ?

✓ Recommendation No. 6

It is recommended that the Director of Medical Services:

- a. Establish a Selection Processing Division to consist of the existing Selection Support Branch and the Selection Processing Center, each of which to be designated as separate branches (Psychiatric Screening Branch and Clinical Activities Branch, respectively) within the division.
- b. Designate the chief of this division to be responsible for all OMS applicant screening.
- c. Eliminate from the normal review of applicant disqualifications the Chief of the Psychiatric Staff, the Chief of the Clinical Division, and the Special Assistant for Clinical Activities.

a. CONCUR IN PRINCIPLES  
- SLOTS  
- FUNDS

b. ADDITIONAL  
STUDY  
TIME ?

SECRET

SECRET

✓ Recommendation No. 7

It is recommended that the Director of Medical Services:

a. Establish a Medical Services Division to consist of the existing Psychiatric Staff and Clinical Division, each of which is to be designated as a separate branch within the division.

b. Eliminate the position of Special Assistant for Clinical Activities.

*FURTHER STUDY  
TIME?*

✓ Recommendation No. 8

It is recommended that the Director of Medical Services establish more effective procedures for providing timely medical guidance on employees to Agency officials for management purposes, it being understood that in certain cases this will of necessity be less than definitive.

✓ Recommendation No. 9

It is recommended that the Director of Medical Services:

a. Provide chiefs of operating components names of individuals who have not been examined for two years.

b. Develop procedures to follow up and maintain contact with each employee until the degree of action taken by the employee has satisfied the firm medical recommendations made by the doctor during the Executive Annual Examination.

*AGREE WITH  
THRUST -  
SEE T's memo*

✓ Recommendation No. 10

It is recommended that the Director of Medical Services and the Director of Personnel take steps to reduce substantially the amount of time required for processing applications for medical disability retirement.

✓ Recommendation No. 11

It is recommended that the Deputy Director for Support develop effective procedures for keeping the Office of Personnel informed concerning employees who have been injured, who are ill, or who have died, as well as employees and dependents who are medically evacuated from overseas.

SECRET

SECRET

✓ Recommendation No. 12

It is recommended that the Deputy Director for Support amend  to require that employees must have had a medical examination by an Agency doctor within the past three years before receiving approval for continuous overseas service. ✓

✓ Recommendation No. 13

25X1 It is recommended that the Deputy Director for Support amend  to place the responsibility for determining which geographic areas require dependent physical examinations on the Director of Medical Services.

*Non-Concurrence*

6- b. Instruct the Director of Medical Services to change the title of the Assessment and Evaluation Staff to the Psychological Services Division. / ✓

SECRET